

Global Concepts Charter School  
Monthly Board of Trustees Meeting  
October 27, 2021  
Following 5:00 p.m. Work Session  
Minutes

The monthly meeting of the Board of Trustees of the Global Concepts Charter School was held at 1001 Ridge Road, Lackawanna, New York 14218 and called to order by Chairman Dawan Jones at 6:12 p.m.

Present: Dawan Jones, Antonio Estrada, Suzie Mazella, Anthony DeMarco, Daniel Wilczewski, William Kruger

Excused:

Absent:

Other Tracy McGee, CEO  
Attendees: Jack Turner, Elementary Principal  
Liz Mastromatteo, High School Principal

A quorum has been established.

Suzie Mazella made a motion to accept the agenda as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

New Business

**Principals' Reports**

Suzie Mazella made a motion to accept the Principals' Reports as presented. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #2 – Secretary’s Report**

William Kruger presented the Secretary’s report referring to various correspondence that all Board members received in their monthly packets for review. Suzie Mazella made a motion to accept the Secretary’s report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #3 – Treasurer’s Report**

Suzie Mazella referred to the Treasurer’s report as presented in the Board packet. William Kruger made a motion to receive the Treasurer’s Report. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Item #4 – Regular Meeting Minutes dated September 22, 2021**

Suzie Mazella made a motion to accept the Regular monthly minutes dated September 22, 2021. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Operations/Financials/Contracts:**

Suzie Mazella made a motion to approve Erie 1 BOCES for participation charges for 2021-2022 school year in the amount not to exceed \$40,764.15 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes

Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed

Suzie Mazella made a motion to approve Supplemental Health Care for a second Covid 19 nurse in the amount not to exceed \$62,400.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Yemeni Community Sports Complex for soccer field rental for 2021-2022 Fall sports in the amount not to exceed \$1,000.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Notable, Inc. (Kami) for license renewal for all K-12 students and staff in the amount not to exceed \$4,140.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve Jonescarey Consulting, Inc. for HS Benchmark assessments in the amount not to exceed \$2,400.00 as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the Teacher Bargaining Agreement as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Suzie Mazella made a motion to approve the Engagement (Board Special Counsel) Agreement with Attorney Bethany Centrone as recommended by the CEO and Chairman. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Personnel:**

Anthony DeMarco made a motion to authorize the CEO and building leaders to hire the following instructional positions immediately. Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMarco made a motion to accept the following resignations as recommended by the CEO and Chairman:

- Amina Golden-Arabaty – HS. Long Term Sub Arabic – effective September 22, 2021
- Julia Ramsdell – HS ELA Teacher – effective October 8, 2021
- Kristen Warden – K-8 In-School Suspension Teacher – effective October 13, 2021
- Griselda Martinez – K-8 LTS Middle School Spanish Teacher – effective date TBD

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Mr. Kruger Yes

Motion passed.

Anthony DeMarco made a motion to approve the following emergency conditional appointments, pending satisfactory background check, drug test, and fingerprint clearance, as recommended by the CEO and Chairman:

- Yarya Vazquez Justiniano – K-8 Cleaner – effective date TBD
- Adriana Sarden Vazquez – K-8 Cleaner – effective date TBD
- Krista Sullivan – K-8 Science Teacher – effective November 4, 2021
- Kenneth Heximer – Microcomputer Specialist – effective October 12, 2021
- Jennifer Colby – K-8 Monitor – effective date TBD
- Jesse Dixon – HS ELA Teacher – effective October 25, 2021
- Pamela Mejia-Pap – K8 Monitor – effective October 19, 2021

Motion seconded by Antonio Estrada. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Anthony DeMaro made a motion to approve the following temporary reassignment:

- Lindsay Severino from HS ENL Teacher to temporary Substitute Assistant Principal – effective October 25, 2021

Motion seconded by Antonio Estrada Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

### **Vendors:**

Daniel Wilczewski made a motion to approve the following new vendor as recommended by the CEO and Chairman:

- [www.lettucegrow.com](http://www.lettucegrow.com) – K-8 Hydroponic activities

Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes

Mr. Kruger Yes

Motion passed.

Daniel Wilczewski made a motion to approve new vendor Nearpod for licenses and training for all HS students and staff in the amount not to exceed \$5,250.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Manufacturing Automatic Systems for High School portable desk shields and clips in the amount not to exceed \$5,010.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Eaton Office Supply for K-8 Copy paper in the amount not to exceed \$2,032.20 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Randy Golda for cinematography audio, and branding services in the amount not to exceed \$1,432.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Harter Secrest & Emery for professional services through August 31, 2021 in the amount not to exceed \$8,096.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve MJ Mechanical Services, Inc. for K-8 rooftop unit replacement in the amount not to exceed \$15,786.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Mollenberg-Betz to repair K-8 auditorium unit (\$3,145.48), and A/C unit in gym (\$1,134.60) in the total amount not to exceed \$4,280.08 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

Daniel Wilczewski made a motion to approve Telco Construction for K-8 Teacher Lounge flooring in the amount not to exceed \$2,181.00 as recommended by the CEO and Chairman. Motion seconded by Anthony DeMarco. Motion roll call as follows:

Mr. Estrada	Yes
Ms. Mazella	Yes
Mr. DeMarco	Yes
Mr. Wilczewski	Yes
Mr. Kruger	Yes

Motion passed.

**Additional Information**

**Public Participation**

There were no questions from the public..

**Adjourn**

William Kruger made a motion to adjourn. Motion seconded by Daniel Wilczewski. Motion passed by voice vote.

Meeting adjourned at 6:21 p.m.

Submitted by

Lynda Spahr, Clerk for GCCS Board of Trustees

Approved by

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William Kruger, Secretary  
GCCS Board of Trustees